

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20130073

1. ACTION REQUESTED/PURPOSE:

A) Approve Bid Waiver # W-130190 from the formal quotation procedure to allow Lee County Fleet Management and Lee County Solid Waste to purchase Original Equipment Manufacturer (OEM) and other repair parts and special lubricants used for the repair of International and other fleet trucks and equipment from the sole provider, International Truck and Engine Corporation/Navistar Parts, Inc. though its authorized local vendor, Wallace International Trucks, for a period of one year, with the option to renew for four additional one year periods.
B) Approve an annual estimated expenditure by both County divisions for these parts in the amount of \$400,000.00.

2. FUNDING SOURCE:

Fund: Fleet – Vehicle and Equipment Maintenance; Solid Waste – Solid Waste System Ops; Program: Fleet - Fleet Management; Solid Waste - SW Disposal Facilities; Project: Equipment repair parts.

3. WHAT ACTION ACCOMPLISHES:

This action will allow Fleet Management and the Solid Waste Division to continue purchasing the required parts using the Diamond Advantage Program from Wallace International Trucks, the locally authorized vendor for International Truck and Engine Corporation/Navistar Parts, Inc.

4. MANAGEMENT RECOMMENDATION: Approve.

5. Departmental Category: A8A

6. Meeting Date: 2/5/2013

7. Agenda:

Administrative

8. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin Code AC-4-1
- Other

9. Request Initiated

Commissioner:

Department: SOLID WASTE

Division: No Divisions

By: Lindsey Sampson

10. Background:

On January 11, 2013, the Division of Procurement Management received a request from Solid Waste to waive the formal quotation procedure to allow for the purchase of International truck parts from the sole provider, International Truck and Engine Corporation/Navistar Parts, Inc. Purchases will be through the locally authorized vendor, Wallace International Trucks, using the Diamond Advantage Program, which provides discount pricing for repair parts that can be compared to other vendors, if available, to ensure the most cost efficient and effective purchase of the parts necessary to service County trucks and equipment.

Funds will be available in the following account strings: Solid Waste: OB5340840100.504635.243
Fleet Management: JB5191059400.504635

- Attachment: 1. Request for Bid Waiver
2. Justification for Sole Source or Waiver Purchase
3. Source Verification Letter from International Truck and Engine Corporation/Navistar Parts, Inc.

11. Required Review:

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|------------------------|----------------------------|-----------------------|---------------------------|---------------------|-----------------------|
| <i>Lindsey Sampson</i> | <i>Robert Franceschini</i> | <i>Tricia Jackson</i> | <i>Dawn Perry-Lehnert</i> | <i>David Harris</i> | <i>Pam Keyes</i> |
| SOLID WASTE | Purchasing | Budget Analyst | County Attorney | Budget Services | Public Works Director |
| | | | | | |

12. Commission Action: