



Mr. Myles Piper
Chief Building Inspector
Lee Co. Dept. of Comm. Dev.
PO Box 398
Fort Myers, FL 33902-0398

Date: _____

Re: Request for Training Employees
Bldg. Permit # _____

Dear Mr. Piper,

The purpose of this letter is to request permission to begin training of our employees at our new store located at the following address:

IT IS CLEARLY UNDERSTOOD THAT PERMISSION TO BEGIN TRAINING DOES NOT ALLOW THIS FACILITY TO OPEN FOR BUSINESS and the establishment may not begin doing business at this address until all final inspections have been approved and the Certificate of Occupancy issued.

We understand we must receive written permission from the Fire Marshall as well as approvals from all trade inspectors - structural, plumbing, electric, and hvac.

A fee of \$100 must be paid prior to the issuance of this Temporary Certificate of Occupancy for Training. The certificate is valid for only 30 days from date of issuance.

Thank you in advance for your assistance in this matter.

Sincerely,

Contractor or Authorized Signer
License# _____